

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
MARCH 23, 2010**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, March 23, 2010, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas R. Schmidt	Present
Board member Ambrose 'Butch' Schitter	Present

Also present were Police Chief Douglas Tarvin, Street Commissioner Raymond Eckerle, Personnel/Safety Director Charles Schneider, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita S. Boehm. City Engineer Chad Hurm was absent.

Clerk-Treasurer Boehm announced that in order to have a quorum, a majority of the board members must be present. All board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on March 9, 2010. Thereafter, a **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to approve the minutes as published. Motion carried 3-0.

STREET CLOSING

Dennis 'Bucket' Mehringer, representing Mehringer Plumbing and Heating, asked permission to close 13th Street from Newton Street east to the north/south alley located between Newton and Main Streets sometime next week for 2-3 days in order to repair the sewer at 1302 Newton Street. Mehringer said he would like to close the street from 7:30 a.m. until 5:00 p.m. and re-open the street after 5:00 p.m.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of Mehringer Plumbing and Heating to close 13th Street between Newton and Main Streets with the conditions he notifies the affected businesses and residents in the area, he notifies the police, media, and school, he waits until after the school traffic, and he re-opens the street in the evening. Motion carried 3-0.

RACE FOR THE MISSING PIECE 5K RUN/WALK

Alice Zehr, representing the VUJC Education Club, asked permission to use the Bohnert Park walking path and certain streets on June 26, 2010 from 8:00 a.m. to noon for the second annual Race for the Missing Piece 5K Run/Walk. The route, which is the same as last year, is as follows:

- Start in front of the Administration Building on VUJC Campus
- Go out the main entrance to the last crossover
- Come up the main entrance
- Turn right to go behind the Habig Building
- Go around the parking lot
- Go behind Administration & Ruxer Buildings
- Go around Ruxer parking lot
- Go out College Ave
- Turn right on Meridian Road
- Turn right on Briarcliff Parkway
- Turn left on Maplecrest Boulevard
- Turn left on Hemlock Drive
- Turn left on Meridian Road
- Turn right into Bohnert Park and follow the walking path
- Turn right onto Meridian Road
- Turn left onto College Ave
- Finish in front of the Administration Building on VUJC Campus

Zehr said the participants will cross Meridian Road at two locations.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of the VUJC Education Club for a 5K run/walk on June 26, 2010 from 8:00 a.m. to noon including the use of Bohnert Park provided they meet all requirements set by the City and they work out the details with the police department. Motion carried 3-0.

AMERICAN CANCER SOCIETY – BARK FOR LIFE EVENT

Susan Oeding, representing the American Cancer Society, asked permission to use the walking path and shelter house at Bohnert Park on Saturday, May 15, 2010 from 8:00 a.m. to 3:00 p.m. for a fundraising event called Bark for Life. The American Cancer Society Bark for Life is a noncompetitive walk event for dogs and their owners to raise funds and awareness for the American Cancer Society's fight against cancer.

After some discussion about the mess that may be left by the dogs, it was suggested the pet owners and/or the event sponsor take the mess with them instead of placing it in the park containers.

Mayor Schmitt asked how they will make sure the dogs do not attack each other. Oeding said all dogs should be on leashes.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to allow the American Cancer Society to utilize Bohnert Park on Saturday, May 15, 2010 from 8:00 a.m. to 3:00 p.m. for the Bark for Life event that includes walking dogs on the path on condition they provide the City of

Jasper with a certificate of insurance, include the City of Jasper on the registration waiver form, dogs must be on leashes, and the Park is cleaned up after the event. Motion carried 3-0.

AMERICAN CANCER SOCIETY RUN/WALK

Becky Graff, representing the American Cancer Society, asked permission to use the River Walk path, plaza area, the gazebo, and two shelter houses on October 16, 2010 for a run/walk fundraising event called Making Strides Against Breast Cancer. Registration begins at 9:00 a.m. and the walk starts at 10:00 a.m. Graff said the event should be completed by 1:00 p.m. at the latest.

A **motion** was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to approve the request to use the River Walk, shelter houses, and gazebo on October 16, 2010 for the American Cancer Society Making Strides Against Breast Cancer event from 9:00 a.m. to 1:00 p.m. and provide same information given out by the city attorney. Motion carried 3-0.

HEALTH FITNESS WALK

Mike Jones, representing the Memorial Hospital Foundation, asked permission to use the River Walk on May 30, 2010 from 1:00 p.m. to 3:00 p.m. for their 4th annual health fitness walk during Old Jasper Days.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of Memorial Hospital for the Old Jasper Days Fitness Walk on May 30, 2010 from 1:00 p.m. to 3:00 p.m. Motion carried 3-0.

STRAWBERRY FESTIVAL

Mike Jones appeared on behalf of Jerry Meyer president of the Lions Club to ask permission for the Lions Club to use the Buehler Plaza on May 30, 2010 for their annual Strawberry Festival.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of the Lions Club to use the Plaza and area for the Strawberry Festival. Motion carried 3-0.

STEAK-LOBSTER DINNER AND AUCTION

Scottie Munning, representing St. John Paul the Great High School, asked permission to use the River Walk area, gazebo, and shelter houses on June 11, 2010 from 4:00 p.m. to 10:00 p.m. for a fundraising event consisting of steak and lobster dinners and a silent auction. Setup will begin at 4:00 p.m. with serving beginning at 6:00 p.m. The tickets will be pre-sold and the food will be prepared by Fischer's Farm at their restaurant.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to allow St. John Paul the Great High School to hold their event at the River Walk and plaza on June 11, 2010 from 4:00 p.m. to 10:00 p.m. on condition they provided the required certificate of insurance and follow any other applicable rules. Motion carried 3-0.

BLOCK OFF SIDEWALK

Nick Johnson, representing SabraMedia, asked permission to close the sidewalk on the front side of their building located at 12th and Main Streets to do repairs to the front of the building that may require the use of scaffolding. Johnson said they will do the work on Sunday, April 4 and maybe Monday.

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to allow SabraMedia to block off the sidewalk in front of their business for repairs on April 4th and 5th and contact the street department for barricades. Motion carried 3-0.

FILE SERVER SYSTEM

Mayor Schmitt said the Utility Business Office received permission from the Utility Service Board on March 15, 2010 to purchase a file server system for their new software. This type of system allows other modular servers to be inserted thus eliminating the need for other departments having to purchase individual servers and backup systems. The non-utility departments in city hall are requesting permission to purchase a modular server that will be part of the Utility file server system. The quotes for the civil city portion of the file server system are:

SenecaData	\$3,295.00 for the hardware
Eck-Mundy	1,370.00 for the software based on licenses for 20 users
Eck-Mundy	3,400.00 estimate for labor to setup server and changeover workstations to the new server

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to approve payment to SenecaData and Eck-Mundy for a file server. Motion carried 3-0.

ROAD SALT STATE BID PARTICIPATION

Street Commissioner Raymond Eckerle said he received notification from One Indiana inviting local government entities to participate in the State road salt bid for the 2010-2011 winter season. If Jasper wants to participate in the program, we must provide a quantity of salt. Once we provide tonnage, we will be required to purchase a minimum of 80% of the tonnage requested. Eckerle said last year we requested 1,000 tons. We used 1,106 tons for the season at \$60.00 per ton. Eckerle recommended we participate in this bid and request 1,000 tons.

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter for the City of Jasper to participate in the One Indiana bid for salt and commit for 1,000 tons. Motion carried 3-0.

STREET DEPARMENT REPORTS

Fix up old equipment. Street Commissioner Raymond Eckerle showed photos of some pieces of equipment, such as a hot box and a recycling trailer, that were fixed up and re-done and are now in usable condition.

Annual street inspection. Eckerle said tomorrow and Thursday they will do the annual inspection of all the City streets and will report back to the board with the results.

Infra-red Patching System. Eckerle said he is considering using paving dollars to buy an infra-red patching system. He then explained how such a system works. Mayor Schmitt said he likes the idea and thinks in the long run this will save the City a lot of money.

LANDFILL

Street Commissioner Raymond Eckerle said we received a response from a letter that was sent to IDEM regarding the landfill post-closure certification. August Mack Environmental Inc has been assisting the City.

There were a few recommendations such as replacing well #9 and putting in some permanent monitoring wells Eckerle said the next step is going back with a letter to IDEM stating this is what we will do. We have been relieved from sampling seven other wells at this time. Mayor Schmitt said August Mack is an excellent environmental firm that is guiding us and we need to follow their lead. He also said the street commissioner needs to work with August Mack to determine closure of the old well and where a new well should be located.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to have the street commissioner proceed with working with August Mack in getting a well drilled to replace well #9 and get quotes. Motion carried 3-0.

City Attorney Sandra Hemmerlein said if August Mack needs more money, the City will need to amend the contract with them and if we hire a contractor, we will need the quotes approved by this Board.

SPIRIT OF JASPER BILLBOARD

Ticketing and Marketing Agent Kurt Heim said he has been working with Lamar signs to rent a billboard near I64 near Evansville to advertise the Spirit of Jasper train. He showed the location of four such billboards that are available. He recommended the board located on I64 just east of I164. The cost for this board is a one-time production fee of \$995.00 plus rent of \$495.00 for every four weeks for a one-year total of \$7,430.00.

Mayor Schmitt said the City received a \$10,000.00 grant in 2010 from Dubois County Tourism for marketing and advertising and a \$5,000.00 grant in both 2011 and 2012. The City has also received a commitment from ROJAC.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to enter into a contract for a sign on Interstate 64 just east of Interstate 164. Motion carried 3-0.

JASPER POLICE DEPARTMENT REPORTS

2312 Newton Street. Police Chief Douglas Tarvin reported that the building commissioner sent a letter to the owner of the house at 2312 Newton Street and they are in the process of removing it.

Fuel & Maintenance report. Tarvin presented to the Board for its review the fuel and maintenance reports for the Jasper Police Department for December 2009, January 2010, and February 2010.

RESOLUTION NO. BPWS 2010-2

City Attorney Sandra Hemmerlein presented Resolution No. BPWS 2010-2 regarding policies and rules for the 'Spirit of Jasper' train. Hemmerlein explained the cancellation and chartering policies, the reservation policy for special offers, and the rules of the railroad.

Mayor Schmitt thanked Sandra Hemmerlein and Lois Kuntz for the tremendous amount of work they spent on this project trying to get everything right.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to pass and adopt Resolution No. BPWS 2010-2. Motion carried 3-0.

EASEMENT

City Attorney Sandra Hemmerlein presented the following easement for acceptance and approval:

Grant of Permanent Water Utility Easement

Indiana Railway Museum Inc, G. Alan Barnett, President
Part of the Southeast Quarter of the Northeast Quarter of Section 35, Township 1 South, Range 5 West.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve and accept the easement as described by the city attorney. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:42 a.m.

The minutes were hereby approved ____ with ____ without corrections of clarification this ____ day of _____, 2010.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary